

Procure-to-Pay Automation Solution

Solution Brief

Procure-to-Pay process involves multiple documents - invoices, purchase orders, contracts, as well as information from various enterprise applications, such as ERP, accounting system, ECM, and CRM. The typical process can be highly manual and prone to errors. As much as 56% of invoices remain paper based, and processing delays are common – only 4% of businesses pay all their invoices on time (Institute of Finance & Management).

Typical Challenges

- Errors and delays resulting from manual input of information.
- Too many different document formats make it difficult to automate.
- Lack of visibility into invoices and payments
- Problems with archiving and finding documents
- Difficulty with matching invoices to the related purchase orders.
- Inability to adapt the process in response to business changes.

The Solution

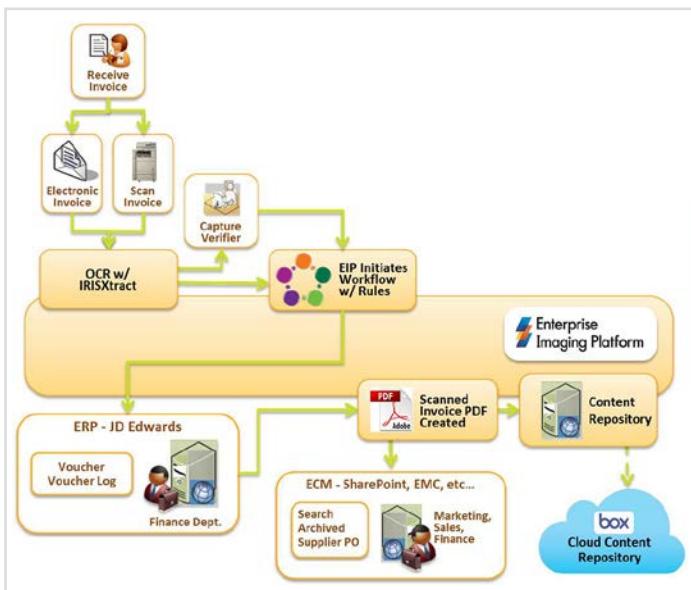
Automate even the complex Accounts Payable and Procure-to-Pay processes with solutions from Canon.

Intelligent Document Capture

- Information comparison, context/full text recognition, simplified exceptions handling, applying local requirements, such as date and currency formats and languages.
- Data integration – auto-classify and validate content from documents, comparing with reference data. Match invoice data with information from purchase orders and goods received.

Standardized, Automated Process

- Mobile approvals.
- Online collaboration – internally and with suppliers.
- Business analytics – through dashboards and financial reporting tools.
- Compliance and fraud detection mechanisms.



Easy Document Retention and Retrieval

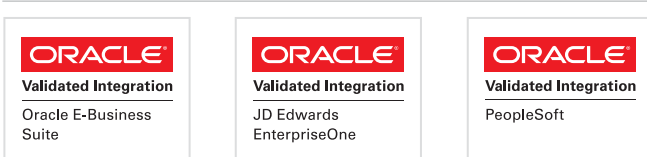
- Content Repository, included in the solution, provides rich archiving and search capabilities using metadata. Documents can be archived within the solution, in Box or other content repositories.
- Easy access to document images via link from SharePoint, Salesforce or other applications.

Deep Integration with ERP

- Oracle Validated Integration with Oracle JD Edwards EnterpriseOne, PeopleSoft, E-Business Suite.
- Ability to view documents right from within ERP, through “split screen” with related content.

Flexible, Scalable Solution

- System enables customized business process and scalability as the organization grows.
- Cloud-based content management (optional) – through Canon partnership with Box, clients can benefit from additional cloud document repository by Box.
- Interface with external or legacy systems using optional Robotic Process Automation tools.



The Procure-to-Pay solutions based on the Enterprise Imaging Platform from Canon have achieved the Oracle Validated Integration with Oracle E-Business Suite, JD Edwards EnterpriseOne and PeopleSoft.

Business Benefits

- Standardized, digitized Procure-to-Pay operations.
- Fast document processing and approvals.
- Control, collaboration, financial reporting.
- Reduce late payment fees and access early payment discounts from suppliers.
- Improved compliance through transparency and expense control.
- Increased accuracy and fraud prevention measures.



CANON INFORMATION & IMAGING SOLUTIONS

About Canon Information and Imaging Solutions, Inc.

Canon Information and Imaging Solutions, Inc. (CIIS), a wholly-owned subsidiary of Canon U.S.A., Inc., delivers accounts payable and procure-to-pay solutions that are shaping the future of financial operations. Extending Canon's long history of innovation with imaging and digital document technologies, CIIS solutions leverage world-class intelligent data capture, business process automation, integration with legacy systems, and analytics, to provide benefits beyond invoice automation. CIIS deploys its solutions in partnership with leading technology providers and delivers comprehensive consulting and professional services that are trusted by organizations of all sizes. To learn how CIIS can enhance your organization's financial operations today and in the future, visit www.ciis.canon.com.

For more information, please contact us at info@ciis.canon.com or visit www.ciis.canon.com.

Canon is a registered trademark of Canon Inc. in the United States and may also be a registered trademark or trademark in other countries. //LOOKFORWARD and the LOOKFORWARD design marks are trademarks of Canon Information and Imaging Solutions, Inc. All other referenced product names and marks are trademarks of their respective owners and are hereby acknowledged.