Mobile Travel & Expense Automation Solution

Solution Brief

Keeping track of business travel expenses is typically a cumbersome, manual task. Collecting all receipts to submit for reimbursement is tedious and error-prone - receipts get lost or mixed up. Sorting and categorizing the expenses manually is time consuming, as is manually filling out and submitting the expense report. Since the report submission is often done when the traveler is back in the office – days or even weeks after the trip, it takes a long time for the reimbursement to be processed.
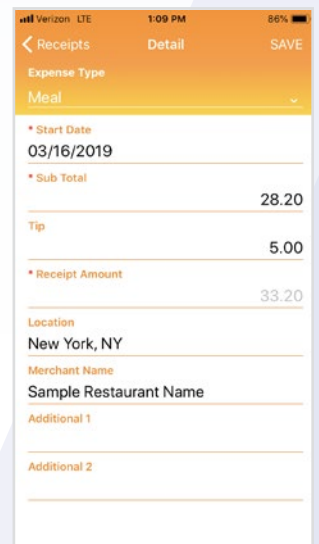
Typical Challenges

- Manual collection and tracking of all receipts, many of which are in paper format.
- Problems with finding and categorizing the receipts.
- Expense reports are filled out and submitted manually.
- Lack of visibility to expenses - risk of errors, non-compliance and fraud.
- Inability to track travel expenses related to specific projects.
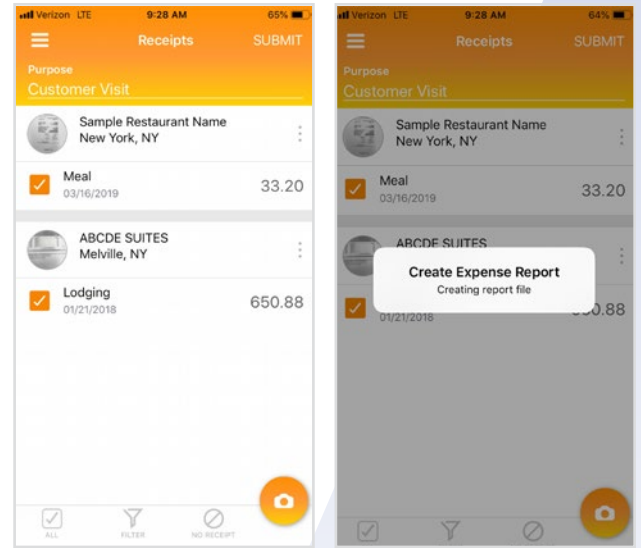- Delays in processing and reimbursing the expenses.

The Solution

What if you could submit all the receipts from restaurants or airport coffee shops on-the-go – and start the reimbursement process right away? Using a mobile device, a traveler can capture and submit the expense information right at the point of transaction.

- Intelligently captures receipts, in various formats.
    - Paper receipts – image captured with mobile phone, such as your iPhone and Android.
    - Email and email attachments.

- Automatically classifies the expense type – for example: meal, ground transportation.
- Uses Artificial Intelligence and Machine Learning to recognize and classify information correctly.
- Automatically creates transactions' record, for easy submission to the company's financial system.
- Allows allocation of the expenses to specific projects – to track spend relevant to these projects.
- Expense report and receipt image can be stored in a cloud repository, such as Box.

Business Benefits

- Capture receipts on-the-go, no need to keep track and organize them manually.
- Capture with a mobile device, email – any way that's convenient for you.
- Submit your expenses immediately – to get reimbursed faster.
- Make your expenses visible to the approver, in real-time.
- Enable transparency to business spend to prevent errors and fraud.
- Provide visibility to project-related spend– so that the expenses can be immediately allocated to the right project.
- Easily manage your international travel expenses – with multi-currency, multi-lingual receipt submission and processing.
- Improve compliance with company policy and regulatory requirements.

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